

CA 21143 TraFADy
CORE GROUP DOCUMENT
NETWORKING GRANTS TraFADy

SHORT TERM SCIENTIFIC MISSIONS –
CALL FOR APPLICATIONS 2024 – 2025
(CALL 8, JANUARY 2025)

The COST Action CA21143 “Transnational Family Dynamics in Europe” (TraFaDy) objective is to deepen and broaden the scientific understanding of transnational families through international and multidisciplinary knowledge exchange, enable further multidisciplinary approaches and stimulate innovation in research, policy, and practice.

A 8th call for grant proposals is hereby launched. In this call a **maximum of 2 STSM grants (of approximately € 1 800) can be awarded.**

WHAT IS A STSM?

Short Term Scientific Missions (STSMs) are **exchange visits** aiming at strengthening the existing networks by allowing individual scientists to go **to an institution in another COST country** to foster collaboration, to learn new techniques or gain access to specific instruments and/or methods or techniques not available in their own institutions. They shall have a minimum duration of 5 calendar days that includes travel and **must take place before 30 September 2025**

A STSM should specifically contribute to the scientific objectives and goals of the COST Action CA21143 <https://www.cost.eu/actions/CA21143/> and needs to be explicitly linked with one of the 6 working groups within this action

More information about the COST rules on the Short-Term Scientific Missions is available at the COST Annotated Rules for COST Actions (https://www.cost.eu/Annotated_Rules_for_COST_Actions_C).

A short video explaining what the STSM is about can be found [here](#).

PRIORITIES FOR APPLICATIONS

In the selection procedure, only **proposals with a close relation with one or more TraFaDy Working Groups will be accepted**. All proposals must contribute to the scientific objectives and finally be of interest for COST Action CA21143.

Read about the scope of the 6 working groups and the objectives of the Action in the ‘[memorandum of understanding](#)’ of the action.

Applications from Young Researchers (under 40 years) are privileged.



RULES

The STSM applicant must be a PhD candidate or be engaged in a research programme as a postdoctoral fellow or be employed by an institution of a COST Country that has signed the MoU of the Action. Applications from Young Researchers (under 40 years) are privileged. The host institution should be actively participating in the COST Action CA21143. For the period of the STSM neither the Management Committee, nor the COST Office nor the Grant Holder may be considered as an employer. The grantees must make their own arrangements for all health, social, personal security, and social security matters.

The selection of STSM applicants is based on the scientific scope of the STSM application that must be in line with the COST Action CA21143 objectives. The selection of successful candidates is made by the Action Core Group, based on a proposal of the Grant Awarding Coordinator following the recommendations of the WG Leaders and the MC Chair. The Grant Awarding Coordinator informs the Grant Holder about successful candidate and then the Grant Holder sends a grant letter generated from e-COST system to the approved applicant. The grant letter must be signed by the applicant and returned to the Grant Holder.

A STSM grant is a fixed contribution based on the requested budget that should reflect the duration and location of the STSM. The budget is evaluated by the Grant Awarding Coordinator and can be reduced by decision of the Core Group. The grant is for travel and subsistence costs only. It does not necessarily cover all such expenses.

Successful applicants will receive an allowance up to €160/day and up to €600 for travel. The average of requested STSM grants is €1 800. The budget will be awarded to the successful applicants in accordance with COST rules.

Be aware of the brand guidelines for dissemination activities funded by COST. Please check [here](#) if they apply on your grant (or check [COST-Action-Visual-Branding-Guidelines-071122.pdf](#)). In that case, the COST logo, EU Emblem, acknowledgment, and boilerplate are required in the final slide of presentation made by you. The grant might be rejected if your material does not reach the COST standards.

After the STSM, the STSM participant must submit a scientific report to the Host and to the Grant Awarding Coordinator within 30 days after the end of his/her stays **and in any case on 15 October 2025 at the latest.**

The STSM grant will be paid after the exchange visit (acceptance of the scientific report and a letter from the Host are required). The STSM candidates must therefore pre-finance costs related to the STSM (travel, stay, meals). STSM applicants with an affiliation in an institution in an Inclusiveness Target Country (ITC) country can request a pre-payment of 50% of grant. This is payable under two conditions:

- the GH has funds to cover 50% of the grant in advance
- the host confirms to the GH that the mission has started.

The transfer of the 50% of the Grant can only take place after the mission has started; therefore, requesting a pre-payment is more effective for STSMs longer than 1 month.



APPLICATION

If you are interested in applying, complete the on-line application <https://e-services.cost.eu/activity/grants/add?type=STSM>. More about the COST grants applications on <https://e-services.cost.eu/activity/grants>. (A COST account is needed. Create your account [here](#)).

The following supporting documents must be included in the application:

- **Application form** explaining how the STSM will contribute to the achievement of the COST CA21143 objectives and containing a work and budget plan on what you intend to do (800 words), the start and end dates, and budget to be spent for travel (maximum of € 600), lodging and per diem expenses (max of €160/day)
- A **support letter** of a co-leader or leader of one of the 6 working groups within COST CA21143¹
- A written **agreement** of the **host** institution;
- A **support** letter from the **home institution**;
- **CV** (2 pages), including a list of publications.

Applicants are invited to apply up to 2 March 2025 23.59 CET. The Core Group strives to inform them about the result of their application at the end of March 2025.

In this call a maximum of 2 STSM grants can be awarded.

SELECTION CRITERIA

Applications will be assessed by the Cost Action CA21143 WG leaders, the Core Group and the Grant Awarding Coordinator according to the following criteria:

- The relevance of the proposal to the scope or activities of one or more working groups (read about the scope of the 6 working groups in the ‘[memorandum of understanding](#)’ of the action)
- Scientific quality and relevance of the work plan. Namely, how well it addresses the proposed topics and the COST Action CA21143 objectives;
- Anticipated outcomes in respect of COST Action CA21143 objectives;
- Contribution to personal development of the candidate;
- Other criteria include early career, gender balance and geographical inclusiveness;
- The application of the ‘[Rules and Principles for COST activities](#)’ by the applicant.

AFTER THE STSM

The grantee is obliged to submit a **short scientific report** to the host institution (for information) and to the Grant Awarding Coordinator (by uploading it in e-COST) **within 30 days** after the end date of the STSM and in any case on 15 October 2025 at the latest.

¹ Although this document is not explicitly referred to by the online application system, the Core Group needs this to evaluate the proposal.



The report must contain the following information:

- Purpose of the STSM;
- Description of the work carried out during the STSM;
- Description of the main results obtained;
- Future collaboration with the host institution (if applicable);
- Foreseen publications / articles resulting from the STSM (if applicable);
- Confirmation by the host institution of the successful execution of the STSM;
- Other comments (if any).

In addition to the report the applicant will also:

- provide a 200 words (publishable) text for the TraFaDy newsletters and social media (to be uploaded in e-COST)
- make presentations and other material available for the use in TraFaDy working groups ((to be uploaded in e-COST)
- share results of the activities with the relevant working groups (also via presentations on working groups if requested by the working group leader).

Please note that failure to submit the scientific report on time will effectively cancel the grant.

The Grant Awarding Coordinator will manage the evaluation process and inform the Grant Holder about the acceptance of the report. Afterwards, the Grant Holder will execute the payment of the fixed grant directly to the grantee or to home institution as stated in the application form.

CONTACT

Please read the **Frequently Asked Questions** on our website: <https://transnational-families.eu/grants/grant-faq/>

If you have any other questions, do not hesitate to contact the Grant Awarding Coordinator: stefanie.derks@odisee.be

Terms and abbreviations used in this document: Check the full list [here](#) (including definitions)