TRANSNATIONAL FAMILY DYNAMICS IN EUROPE

CA 21143 TraFaDy
Core Group Document
Networking grants TraFaDy

Dissemination Conference Grants (DCG) – CALL FOR APPLICATIONS 2024 – 2025 (Call 8, January 2025)

Terms and abbreviations used in this document: Check the full list here (including definitions).

The **COST Action** CA21143 "Transnational Family Dynamics in Europe" (TraFaDy) objective is to deepen and broaden the scientific understanding of transnational families through international and multidisciplinary knowledge exchange, enable further multidisciplinary approaches and stimulate innovation in research, policy, and practice.

A 8th call for grant proposals is hereby launched. In this call **a maximum of 3 DC grants (of approximately € 1 400) can be awarded**.

What is a DCG?

Dissemination Conferences consists in a **presentation of the work** of the Action **in high-level conferences** by an Action participant. The conference:

- significantly increases the visibility of the Action in the research community, can contribute to increasing visibility of the presenter;
- attracts additional participants and stakeholders and disseminates Action results to relevant end-users at high profile Conferences in the field on a topic relevant to the Action.

A Dissemination Conference benefit to:

- the DC Grantee: receives support for attending and presenting the Action, their activities, and results (oral presentation) at a conference and/or for developing new contacts and potential future collaborations;
- the COST Action: receives increased visibility and awareness, new contacts with potential stakeholders.

Conferences can be face-to-face or virtual conferences.

The activity must be in line with the general COST Action CA21143 goals and objectives (https://www.cost.eu/actions/CA21143/) and must take place before 30th of September 2025[1].To learn

[1] If you plan a visit later than 30 September 2025 and before 15 October 2025 and you have been awarded a grant, a tight schedule in terms of report and payment need to be respected in order to award the grant within the grant period. We will inform you about the schedule via email.

about aims of COST Action CA21143, please look at Memorandum of Understanding (MoU) available on the COST website: https://www.cost.eu/actions/CA21143/

More information about the COST rules on DCG is available at the COST Annotated Rules for COST Actions (https://www.cost.eu/Annotated_Rules_for_COST_Actions_C).

A short video explaining on Communication and Dissemination and the DCG grant can be found here.

Priorities For Applications

DCGs offer a possibility to get involved in this international, multidisciplinary project, to learn new methods and techniques, gain new knowledge and experience in working abroad.

In the selection procedure, proposals with a close relation with one or more TraFaDy working groups will be prioritized. Read about the scope of the 6 working groups in the 'memorandum of understanding' of the action."

All proposals must finally be of interest for COST CA21143.

Rules

The DC applicant must be a PhD candidate or be engaged in a research programme as a postdoctoral fellow or be employed by an institution of a COST Country that has signed the MoU of the Action. Applications from Young Researchers (under 40 years) are privileged. The grantees must make their own arrangements for all health, social, personal security, and social security matters.

The selection of DCG applicants is based on the scientific scope of the DCG application that must be in line with the COST Action CA21143 objectives. The selection of successful candidates is made by the Action Core Group (CG), based on a proposal of the Grant Awarding Coordinator following the recommendations of the WG Leaders and the MC Chair. The Coordinator informs the Grant Holder about successful candidate and then the Grant Holder sends a grant letter generated from e-COST system to the approved applicant. The grant letter must be signed by the applicant and returned to the grant Holder.

A DCG is a fixed contribution based on the requested budget that should reflect the duration and location of the DCG. The budget is evaluated by the Grant Awarding Coordinator and can be reduced by decision of the Core Group. The grant for face-to-face conferences is for travelling, accommodation and subsistence expenses, registration fee, printing of scientific poster and overall effort. It does not necessarily cover all such expenses.

Be aware of the brand guidelines for dissemination activities funded by COST. Please check here if they apply on your grant (or check COST-Action-Visual-Branding-Guidelines-071122.pdf). In that case, the COST logo, EU Emblem, acknowledgment, and boilerplate are required in the final slide of presentation made by you. Your grant might be rejected if your material does not reach the COST standards.

Successful applicants will receive an allowance up to €1 800 per grant for face-to-face conferences. The budget will be awarded to the successful applicants in accordance with COST rules.

After the DC, the DC participant must submit a scientific report to the grant awarding coordinator within 30 days after the end of his/her stays and in any case on 15th of October 2025 at the latest.

The DCG will be paid after the conference (acceptance of the scientific report and all other requested documents required). The DCG candidates must therefore pre-finance costs related to travel, stay, meals.

APPLICATION

If you are interested in applying, complete the **on-line application** https://e-services.cost.eu/activity/grants/add?type=DCG. More about the COST grants applications on https://e-services.cost.eu/activity/grants. (A COST account is needed. Create your account here).

The following supporting documents must be included in the application:

- **Application form** describing: Alignment with the Action Science Communication plan and Expected impact to the COST Action.
- Copy of the **abstract** of the accepted oral presentation focused on promoting the scientific achievements and activities being performed by the COST Action;
- **Acceptance (or invitation) letter** from the conference organizers.
- **Estimated budget** to be spent for travel (maximum of € 600) , lodging and per diem expenses (max of €160/day)[2]

Applicants are invited to apply up 2 March 2025 23.59 CET. The Core Group strives to inform them about the result of their application at the end of March 2025. In this call a maximum of 3 DC grants can be awarded.

SELECTION CRITERIA

Applications will be assessed by the Cost Action CA21143 WG leaders, the Core Group and the Grant Awarding Coordinator according to the following criteria:

- The relevance of the proposal to the scope or activities of one or more working groups (read about the scope of the 6 working groups in the 'memorandum of understanding' of the action)
- Scientific quality and relevance of the dissemination conference. Namely, how well it addresses the proposed topics and the COST Action CA21143 objectives;
- Anticipated outcomes in respect of COST Action CA21143 objectives;
- Contribution to personal development of the candidate;
- Other criteria include early career, gender balance and geographical inclusiveness;
- The applicant engages to share results of the activities with the relevant working groups (also via presentations on working groups if requested by the working group leader).
- The application of the 'Rules and Principles for COST activities' by the applicant.

AFTER THE DCG

The grantee is obliged to submit a short **scientific report** to the host institution (for information) and to the Grant Awarding Coordinator (by uploading it in e-COST) **within 30 days** after the end date of the DCG and in any case on 15th of October 2025 at the latest.

The report must contain the following information:

[2] Although this document is not explicitly referred to by the online application system, the Core Group needs this to evaluate the proposal

- Purpose of the DC;
- Description of the work carried out during the DC;
- Description of the main results obtained;
- Future collaboration with the host institution (if applicable);
- Foreseen publications / articles resulting from the DC (if applicable);
- Confirmation by the host institution of the successful execution of the DC;
- Other comments (if any).

Other required reports/documentation for claiming an DC Grant are:

- The certificate of attendance;
- The programme of the conference or book of abstracts / proceedings indicating the presentation (oral or poster) of the grantee;
- Copy of the given presentation (oral or poster) and other material available for the use in TraFaDy working groups
- A 200 words (publishable) text for the TraFaDy newsletters and social media
-

All requested documents must be uploaded in e-COST. ***Please note that failure to submit the scientific report and annexes on time will effectively cancel the grant.***

The Grant Awarding Coordinator will manage the evaluation process and inform the Grant Holder about the acceptance of the report. Afterwards, the Grant Holder will execute the payment of the fixed grant directly to the grantee or to home institution as stated in the application form.

CONTACT

Please read the **Frequently Asked Questions** on our website: https://transnational-families.eu/grants/grant-faq/

If you have any other questions, do not hesitate to contact the Grant Awarding Coordinator: **stefanie.derks@odisee.be**

Terms and abbreviations used in this document: Check the full list here (including definitions)